

# Lamar University Department of Theatre & Dance Department Handbook; Effective Spring 2024

## DEPARTMENT OF THEATRE & DANCE FACULTY

Joel Grothe, Department Chair & Associate Professor:	TAR 101A	880-2396
Lee Barker, Assistant Professor of Theatre:	TAR 219	880-8904
A Ian Brincks, Assistant Professor of Theatre	TAR 215	880-8154
A my Elizabeth, Assistant Professor of Dance	DNX 104	880-8291
A my Wright, Visiting Assistant Professor of Dance	DNX 102	880-7799
Tanner McA lpin, Instructor of Theatre	TAR 217	880-8150
Lucy A rrington, Instructor of Dance	DNX 106	880-8912

## STAFF

Judy Havens, Administrative Associate Sr.	TAR 101	880-8037
Brian Steele, Technical Director	TAR 106	880-8162
A shley Dennison, Production & Audience Services	TAR 104	880-2250

Adjunct Faculty: Haley Mosley, Joe Taylor, Luke Fedell, Ashley Clos, Carolyn Johnson

## COLLEGE OF FINE ARTS & COMMUNICATION ADMINISTRATION & STAFF

Dr. Golden Wright, Dean	TAR 201	880-8137
Carol Lindsay, Executive Assistant	TAR 201	880-8137
Dr. Jeannette Fresne, Associate Dean	TAR 214	880-2154
Jenny Hamilton, Business Manager	TAR 212	880-7077
Tabitha Holcomb, Marketing Coordinator	TAR 216	880-7244
Jeff Simmons, Technical Support Analyst	TAR 218	880-2240

## OVERVIEW

This manual is designed to acquaint the students of the Theatre & Dance Department at Lamar University with departmental policies and procedures, particularly those that relate to work in theatre productions and dance concerts. Producing theatre and dance are inherently collaborative endeavors and this handbook is designed to ensure that all involved are on the same page regarding best practices for more creative, safe, efficient, and fun work.

## Mission:

Our mission:

We train students in a range of areas of skills essential to the art of theatre & dance through instruction from working professionals. We develop collaborators by helping build the personal artistic voice in performance, production, and pedagogy. Our graduates are creative problem solvers and passionate members of any profession they pursue. We deliver excellence on the stage and in the classroom. We value perspectives of multiple cultures and backgrounds in our work.

We offer you, the student, a Bachelor of Science in Theatre & Dance. Here you select a concentration in acting, dance, tech/design, or education/teacher training, but receive a diverse range of training options in all areas. While we train in various techniques from the past, together we strive to create dynamic performances that challenge and engage artists and audiences of today. We are passionate about lifelong learning, building skills of the craft, and creating a supportive yet rigorous atmosphere with you and those around us. We are dedicated to extending our collective passion to the university community and beyond as educators, graduates, and professionals.

## LUTD Mission Pillars:

### Diversified Training.

A Bachelor of Science degree in Theatre & Dance means you train in acting, dance, AND technical theatre areas both in-class and on-stage resulting in a foundation for a career in the performing arts, graduate school, teaching, or valuable skills for any profession.

### Professional Collaborators.

Working with LU Faculty who are active professionally as well as a changing variety of professional guest artists gives you ample opportunities to learn how to work as an ensemble at the highest standard.



productions; train in our classrooms, studios, and shops; and prepare for success after graduation. We are extremely grateful for the support of the individuals who have helped make these scholarships possible. Currently, these include:

Miss Mary Alice Memorial Scholarship in Dance  
Benny Jo Monlezun Bates Scholarship in Dance  
David Kyle Carlin Memorial Scholarship in Theatre  
Maria Conchetta Cloninger Presidential Scholarship in Theatre  
Ruth Kaigler Goode and D. Rex Goode Scholarship in Theatre  
Lila Maurice Salles Scholarships in Theatre & Dance (2)  
Dr. Jean Allen Helms Scholarship in Theatre  
Dr. Adonia Placette Scholarship in Theatre  
Parker Windham Memorial Scholarship in Theatre  
Gloria Swarts Locke and Charles Blakey Locke Presidential Scholarship in Theatre  
Dr. Larry Rose and Helen Rose awards in Dance (4)

A variety of additional endowed scholarships are offered through the University as



- failure to show up for a rehearsal, performance, work shift in box office/ front of house, crew call or strike as expected and required.
- displaying of bad attitude and disrespect to fellow students and/or faculty.
- egregious behavior revolving around a rehearsal or performance that falls outside of the proper etiquette established for that process.
- consumption of alcohol, narcotics, smoking, or other illicit substances on the Lamar University campus or arriving on campus under the influence of these substances.
- slander spoken in person or libel written in texts/ on the internet about other students in the Department, Department Faculty, or the Department itself.

All probations will be reviewed at the end of the following semester by the Department Chair and Faculty.

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they leave the facility.

6. All majors are expected to see all dance concerts and theatre productions. All Theatre & Dance majors will receive one (1) complimentary ticket (comp) for each production in the season. If an individual (major or non) is involved in the production either onstage or backstage, they will receive one additional comp for a total of two (2). Comp ticket policy will be handled by the Audience Services manager. Failure to attend any performances without a written excusal from the Department Chair may result in loss of scholarships, inability to participate/ perform in productions, and/ or probation/ suspension within the Department.
7. Intoxicating beverages and/or narcotics on university premises are forbidden by state law. Use of either on university premises may result in



of regional conferences and the national dance festival provides the venue for students and faculty to engage in three days of performances, workshops, panels, and master classes taught by instructors from around the region and country. The conferences also provide the unique opportunity for students and faculty to have their dance works adjudicated by a panel of nationally recognized dance professionals in an open and constructive forum. Culminating with the presentation of pieces selected for their

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3. Should a student rescind his/her ACDA commitment, he/she may be responsible for reimbursing the department for any conference, hotel or travel fees incurred by the department. Failure to do so may result in a hold on the student's account, preventing the student from registering for classes the following semester.
4. ACDA participants may be required to perform at the conference. Auditions will be held to determine casting in faculty and student choreographed dances.
5. Each university is allowed to take one faculty and one student choreographed dance for adjudication in addition to one dance for the informal concert. These selections will be made by the Lamar University Dance faculty, in consultation with the Department Chair and COFAC Dean if necessary.
6. Any student travelling to a university-approved and funded event is expected to behave appropriately, always remembering that he or she is representing the University and the Department. Any behavior deemed inappropriate by the faculty and/or that is illegal will not be tolerated and will be grounds for dismissal from the Department and the University.

### Ticket Policy

- All ticket sales are final and cannot be refunded.
- For patrons requesting seating accommodations or general ticket inquiries, please contact the LUTD Box Office.
  - o Box Office – (409) 880-2250
  - o E-mail – [luboxoffice@lamar.edu](mailto:luboxoffice@lamar.edu)
- Ticket prices are as follows (Spring 2024):
  - o General Admission - \$15.00 cash
  - o Senior Citizen (+55) - \$10.00
  - o LU/LIT Faculty - \$10.00
  - o LU/LIT Students - \$7.00
  - o Children (0-12) - \$5.00
  - o LUTD Alumni - \$5.00
- Beginning in Fall of 2024, ticket prices will be as follows:
  - o General Admission - \$15.00 cash, \$17.00 card

o Senior Citizen (+55)/Student/Faculty - \$10.00 cash/\$12.00 card

o Children (0-12) - \$5.00

- All persons entering the theatre must have a ticket. Babies in arms are not permitted.
- Disruptive (cell phone usage, talking during the performance, etc.) patrons of all ages will be asked to leave. This can be disruptive to the performers on stage.

#### When to Arrive

- Plan to arrive 30 minutes before the performance starts.

#### Late Seating

- Late seating is at the discretion of the House Manager and may not be possible for some performances. Video monitors are in the theatre lobbies for latecomers or patrons that need to leave the performance early.
- For questions about our Late Seating policy, please contact the Box Office at [luboxoffice@lamar.edu](mailto:luboxoffice@lamar.edu)

#### Use of Technology & Recording

- Use of cameras, recording equipment and cellular phones are strictly prohibited. Patrons using said equipment during performances will be asked to leave.

#### Photography & Video Recording

- Due to copyright laws and in consideration of the performers, the use of photographic or recording devices of any kind inside the theatre is strictly prohibited.

LU Department of Theatre & Dance "General Handbook and

