

## New Vendor Setup Guidelines

Use Form W-9 to request the taxpayer identification number (TIN) of a U.S. person (including a resident alien) and to request certain certifications and claims for exemption. For federal tax purposes, a U.S. person includes but is not limited to:

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PDLOHGR192&(60\$< %6(1772 \$FFRXQWV3D\DEOH#ODPDU HGX