

Lamar University " Property Management Department  
PO Box 10004 " (409) 880-1886 or (409) 880-8898  
logisticalsupport@lamar.edu

Office Use Only

## DESIGNATION OF PROPERTY CUSTODIAN

This form is to be completed and returned to Property Management at the beginning of each fiscal year.

(According to Texas Government Code Sec. 403.275)

Property Custodian Signature: \_\_\_\_\_ ID #: L2 \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Division/College Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

OFFICE USE ONLY BELOW THIS LINE

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Property Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised: 01-14-2020